

SONOMA COUNTY DISTRICT ATTORNEY'S OFFICE
600 ADMINISTRATION DRIVE, ROOM 212-J
SANTA ROSA, CA 95403-2876
(707) 565-2311

**VIOLATION OF COURT
ORDERED CUSTODY &
VISITATION REPORT**

DA Report No.: DAI -	SFL No.:
Related Incident Reports:	

DO NOT WRITE IN SHADED AREAS	"IMPORTANT NOTICE"
<p>Instructions: Use this form to self-report violation(s) of a Family Court Order related to custody and visitation. If a section does not apply, write "N/A" in the box. If you do not know the answer to a particular question, write "UNKNOWN" in the box. You may send this form directly to the District Attorney, or submit through any Sonoma County Law Enforcement agency.</p>	<p>Upon receipt of this report, <u>NO INITIAL ACTION WILL BE TAKEN</u> by the Sonoma County District Attorney's Office. Should you need assistance in pursuing a civil enforcement remedy, contact a private attorney or the Family Law Facilitator for assistance. After you complete this report, it will be kept on file with this office. If you need a copy of the report for a court proceeding, you may direct a subpoena for records only to the following: Office of the District Attorney, County of Sonoma, 600 Administration Drive, Room 212-J, Santa Rosa, CA 95403-2876. Attn: Child Abduction Unit</p>

Occurrence	Code Section	Crime	Classification or Title						
	Date & Time Occurred	Date & Time Reported	Location of Occurrence						
Reporting Party	Name (Last, First, Middle)					Residence Phone No.			
	Residence Address	DOB / AGE	RACE	SEX	HAIR	EYES	HT	WT	
	Occupation	Business Address			Business Phone No.				
	Email Address					Cell Phone No.			
M/C= Minor-Child(ren) W= Witness O= Other Involved Party	Code	Name (Last, First, Middle) – Firm Name if a Business					Residence Phone No.		
	Residence Address		DOB / AGE	RACE	SEX	HAIR	EYES	HT	WT
	Occupation	Business Address / School			Business Phone No.				
	Email Address					Cell Phone No.			
	Code	Name (Last, First, Middle) – Firm Name if a Business					Residence Phone No.		
	Residence Address		DOB / AGE	RACE	SEX	HAIR	EYES	HT	WT
	Occupation	Business Address / School			Business Phone No.				
	Code	Name (Last, First, Middle) – Firm Name if a Business					Residence Phone No.		
	Residence Address		DOB / AGE	RACE	SEX	HAIR	EYES	HT	WT
	Occupation	Business Address / School			Business Phone No.				

Is this a late report? Yes No If Yes, why?	Have made previous violation reports to another agency? Yes No If yes, please provide case number(s) - if available:
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What type of violation are you reporting? (Check all boxes that apply)

Late for exchange of child(ren)
 Did not show-up to exchange child(ren)
 Refusal by other parent/ guardian to allow custody exchange

Other (Please explain): _____

Did you attempt to contact the other parent/ guardian? Yes No

When did you attempt contact with the other parent/ guardian? _____

How did you attempt to contact the other parent/ guardian?(Check all that apply) Phone In person E-mail

Other: _____

Date of last mediation:	Date of next court appearance/ hearing:	List any additional court orders:

WHAT IS THE SPECIFIC CUSTODY / VISITATION ARRANGEMENT ORDERED BY THE COURT? (continue on a separate sheet - if necessary):

NARRATIVE – EXPLAIN HOW THE VIOLATION OCCURRED. INCLUDE DATE(S), TIME(S) AND LOCATIONS (continue on separate sheet - if necessary):

I agree and understand that by submitting this form I am declaring under penalty of perjury that the information I supplied is true and correct.

(Signature)

(Date)

Received by:

ID#

Date:

DISPOSITION:

Family Court

File:
SCDAO

Other

Reviewed by:

Date:

REPORTING A VIOLATION OF A COURT ORDER

The Sonoma County District Attorney's Office and Sonoma County Law Enforcement Chiefs Association has implemented a self-reporting system for use by parties to report violations of court ordered custody and visitation situations. This Office will take no initial action once your report is accepted. The report will be kept on file in our office and will be available only to the court or pursuant to a *subpoena deuces tecum* for records only.

A violation of a valid court order, judgment, or temporary restraining order by a named party who has been served with it or knows the contents of the order MAY be a crime; however, every deliberate violation of a court order is not necessarily a criminal act. Where appropriate, the case will be reviewed by the District Attorney's Office for consideration in filing charges.

If you choose not to make a custody and visitation violation report, or if you do not have a custody and visitation order, you may want to consider contacting a family law attorney (Bar Association Attorney Referral 546-5297), for advice on how to enforce your order or get the matter before the court. As an alternative, you may contact the Sonoma County Family Law Facilitator's Office (521-6545).

Who should use this form to report a violation of a court order?

If you have a valid court order and you believe there is a criminal violation and no physical injury, violence, or threat of violence was involved, you should use this form.

What you need to file a report.

You must provide the District Attorney with a copy of the current and valid court order which you feel the other party is violating. If you do not have a copy of your court order you may obtain one at the **Family Law Clerks Office located at 3055 Cleveland Avenue, Santa Rosa**. It must be a copy which shows the County Clerk's endorsement and case number. It must be the latest order which has been issued, if there were any modifications made to the original order.

If you do not have a copy of the court order with you, take this packet home with you and complete the report. You can then return with the completed report and a copy of the court order, or mail the report back with a copy of the court order. If there are any witnesses to the violation which you are reporting, you may wish for them to provide a separate written statement.

Instructions for delivering your Child Custody / Visitation report.

You must either:

1) Mail your report AND a copy of your Child Custody Order to:

Office of the District Attorney
600 Administration Drive, Room 212J
Santa Rosa, CA 95403-2876
ATTN: Child Abduction Unit

- OR -

2) Personally deliver the report AND a copy of your Child Custody Order to the District Attorney's Office located at 600 Administration Dr. Room 212-J

Whichever delivery method you choose, you MUST attach a copy of your Child Custody Order.