



City of Rohnert Park ♦ 130 Avram Avenue ♦ Rohnert Park, California 94928
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**OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY
CITY OF ROHNERT PARK
(Successor Agency of the Former Community Development Commission of the
City of Rohnert Park)**

**REGULAR MEETING AGENDA
Wednesday, April 8, 2015, 2:00 p.m.**

**MEETING LOCATION: CITY HALL - COUNCIL CHAMBER
130 Avram Avenue, Rohnert Park, California**

The Oversight Board welcomes your attendance, interest and participation at its public meetings. Oversight Board agendas and minutes may be viewed at the City of Rohnert Park website at: www.rpcity.org.

PUBLIC HEARINGS

The Oversight Board may discuss and/or take action on any or all of the items listed on this agenda. If you challenge decisions of the Oversight Board or the Successor Agency City of Rohnert Park in court, you may be limited to raising only those issues you or someone else raised at public hearing(s) described in this agenda, or in written correspondence delivered to the Successor Agency City of Rohnert Park, at, or prior to the public hearing(s).

PUBLIC COMMENTS

For public comment on items listed or not listed on the agenda, or on agenda items if unable to speak at the scheduled time (limited to three minutes per appearance and a 30 minute total time limit, or allocation of time based on number of speaker cards submitted)

**PLEASE FILL OUT A SPEAKER CARD PRIOR TO SPEAKING
*SEE NOTE AT THE END OF THIS AGENDA**

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection before each regularly scheduled Board meeting at City Hall, located at 130 Avram Avenue. Any writings or documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at City Hall during regular business hours.

ANNOUNCEMENT: Please turn off all pagers, cellular telephones and all other communication devices upon entering the Rohnert Park Council Chamber. Use of these devices causes electrical interference with the sound recording and TV broadcast systems.

2:00 PM

1. **CALL TO ORDER / ROLL CALL** (Cerreta___ Jolley ___ Mackenzie __Masterson___
Zane___ Thompson ___ Ponton__)

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS**

Persons wishing to address the Board on any Consent Calendar item or on Successor Agency City of Rohnert Park business not listed on the Agenda may do so at this time. Each speaker will be allotted 3 minutes. Those wishing to address the Oversight Board on any report item listed on the Agenda should submit a "Speaker Card" to the Clerk before announcement of agenda item.

4. **APPROVAL OF MINUTES**

A. Special meeting of Oversight Board for Successor Agency City of Rohnert Park held on February 11, 2015, at 1:30 PM.

1. Board Motion / **Vote** (Cerreta___ Jolley___ Mackenzie___ Masterson___ Zane___
Thompson___ Ponton___)

5. **MEETING ITEMS**

A. Election of Officers

1. Staff Report

2. Nomination and Election of Officers

3. Resolution for adoption: Resolution No. OSB 2015-03 A Resolution of the Oversight Board to the Successor Agency City of Rohnert Park Affirming Selection of Officers

a. Board Motion/Discussion/Roll Call Vote (Cerreta___ Jolley___
Mackenzie___ Masterson___ Zane___ Thompson___ Ponton___)

6. **NEW MATTERS FOR FUTURE CONSIDERATION**

A. Schedule Special Meeting in September 2015 for ROPS 15-16B due to DOF by October 5, 2015. Meeting required between September 9 – 28, 2015.

7. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Members of the public may address the Oversight Board on matters that are within the Oversight Board's jurisdiction and not on today's calendar. Each speaker shall have up to three minutes to make pertinent public comments unless the Oversight Board adopts a shorter period. It is strongly recommended that members of the public who wish to address the Oversight Board should fill out a "Speaker Card" provided by the Clerk, and submit the completed card to the Clerk.

8. **ADJOURNMENT**

DISABLED ACCOMMODATION

If you have a disability which requires an interpreter or other person to assist you while attending this Board meeting, please contact the Clerk of the Board at (707) 588-2205 at least 72 hours prior to the meeting to ensure arrangements for accommodation by the City. Please notify the Clerk's Office as soon as possible if you have a visual impairment requiring meeting materials to be produced in another format (Braille, audio-tape, etc.)



**MINUTES OF THE SPECIAL MEETING
OVERSIGHT BOARD
TO THE SUCCESSOR AGENCY CITY OF ROHNERT PARK**

**Wednesday, February 11, 2015
Rohnert Park City Hall, Council Chambers
130 Avram Avenue, Rohnert Park, California**

1. CALL TO ORDER

The regular meeting of the Oversight Board to the Successor Agency City of Rohnert Park was called to order by Chair Marilyn Ponton at 1:30 PM on February 11, 2015, in the Council Chambers, Rohnert Park City Hall, 130 Avram Avenue, Rohnert Park, California.

Present: Marilyn Ponton, Chair
Mike Thompson, Vice Chair
James Cerreta, Board Member
Kate Jolley, Board Member
Brian Masterson, Board Member

Absent: Jake Mackenzie, Board Member
Shirlee Zane, Board Member

Staff present: City Manager Jenkins, Clerk of the Board Tacata, Oversight Board Counsel Strauss (via telephone), Finance Director Howze.

Public representatives present: None.

2. PLEDGE OF ALLEGIANCE

Led by Board Member Cerreta.

3. PUBLIC COMMENTS

There were no comments from the public.

4. APPROVAL OF MINUTES

A. Special meeting of Oversight Board for Successor Agency City of Rohnert Park held on September 29, 2014, at 11:00 a.m.

ACTION: Moved/seconded (Masterson / Thompson) to approve minutes of the meeting of September 29, 2014. Motion carried by the following 5-0-2-1 vote: AYES: Jolley, Masterson, Thompson, and Ponton. ABSENT: Mackenzie, Zane, ABSTAINS: Cerreta.

B. Special meeting of Oversight Board for Successor Agency City of Rohnert Park held on December 1, 2014, at 3:00 p.m.

ACTION: Moved/seconded (Masterson / Jolley) to approve minutes of the meeting of December 1, 2014. AYES: Jolley, Masterson, Thompson, and Ponton. ABSENT: Mackenzie, Zane, ABSTAINS: Cerreta.

5. MEETING ITEMS

- A. Agreement Regarding Expenditure of Excess Bond Proceeds between the City of Rohnert Park and the Successor Agency

Chair Ponton announced the item. City Manager Jenkins gave the staff report.

ACTION: Moved/seconded (Thompson/Cerreta) to adopt Resolution No. OSB 2015-01 A Resolution of the Oversight Board for the Successor Agency City of Rohnert Park Approving an Agreement Regarding Expenditure of Series 1999 Excess Bond Proceeds. Motion carried by the following 5-0-2-0 roll call vote: AYES: Cerreta, Jolley, Masterson, Thompson, and Ponton. NOES: None. ABSENT: Mackenzie, Zane. ABSTAINS: None.

- B. Consider Approving the Recognized Obligation Payment Schedule (“ROPS 15-16A”) of the Successor Agency City of Rohnert Park for the Period July 1, 2015 – December 31, 2015

Chair Ponton announced the item. City Manager Jenkins gave the staff report.

There was general discussion on the item by the Board. City Manager Jenkins requested a correction to Item #34 of the ROPS to strike the words “Amendment to the” before “Agreement with the City of Rohnert Park regarding expenditure of excess bond proceeds.” The Board concurred with the suggested change.

ACTION: Moved/seconded (Jolley/Cerreta) to adopt Resolution No. OSB 2015-02 A Resolution of the Oversight Board for the Successor Agency City of Rohnert Park Approving the Recognized Obligation Payment Schedule For July 1, 2015 – December 31, 2015, (“ROPS 15-16A”), Pursuant To Section 34177 of the California Health And Safety Code, with the minor change to the attached ROPS. Motion carried by the following 5-0-2-0 roll call vote: AYES: Cerreta, Jolley, Masterson, Thompson, and Ponton. NOES: None. ABSENT: Mackenzie, Zane. ABSTAINS: None.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no comments from the public.

7. ADJOURNMENT

ACTION: Chair Ponton adjourned the meeting at 1:53 PM.

Eydie Tacata, Clerk of the Board
Successor Agency City of Rohnert Park

Michael Thompson, Vice Chair
Oversight Board for the Successor Agency of
Rohnert Park



Mission Statement

“We Care for Our Residents by Working Together to Build a Better Community for Today and Tomorrow.”

**CITY OF ROHNERT PARK
OVERSIGHT BOARD AGENDA**

Meeting Date: April 8, 2015
Submitted By: Darrin Jenkins, City Manager
Prepared By: Ellen Beardsley, Administrative Assistant
Agenda Title: **Election of Officers**

RECOMMENDED ACTIONS:

- (1) Elect one member of the Oversight Board of the Successor Agency City of Rohnert Park (“Board”) to serve as Chair for a one-year term effective the next regularly scheduled or special meeting;
- (2) Elect one member to serve as Vice Chair of the Board for a one-year term; and
- (3) Consider and adopt attached Resolution affirming the selection of Board officers.

BACKGROUND:

On April 11, 2012, the Board elected Shirlee Zane as Chair and Jake Mackenzie as Vice Chair of the Board. On June 22, 2012, the Board approved *Resolution No. OSB 2012-07: Adopting Bylaws for the Oversight Board for the Successor Agency City of Rohnert Park and Naming Officers.*

Article II, Section 5 of the Bylaws of the Oversight Board state:

“The Chair and Vice Chair shall be elected from among the members of the Board at the first regular meeting of the Board. Thereafter, the Chair and Vice Chair shall be elected from among the members of the Board at each annual meeting. Each officer shall hold office until the next annual meeting of the Board following his/her election and until his/her successor is elected and in office. Any such officer shall not be prohibited from succeeding himself or herself, but no person shall be elected as an officer for more than two consecutive terms.”

At its annual meeting in April 2013, the Board elected Shirlee Zane as Chair and Jake Mackenzie as Vice Chair to serve their second consecutive term.

On April 9, 2014, the Board elected Marilyn Ponton as Chair and Michael Thompson as Vice Chair to serve their first term.

This meeting of April 8, 2015, is designated as the regular annual meeting of the Board at which election of officers is to take place.

DISCUSSION:

A majority of the total membership of the Board (four members) constitutes a quorum for the transaction of business. Four affirmative votes are required to approve any action taken by the Board. It is recommended that the Chair open and close nominations to the Board for the election of Chair. Votes will be cast for the nominee(s) by roll call vote. The nominee receiving at least four affirmative votes will be elected as Chair. The same process would be facilitated by the Chair for the election of a Vice Chair.

Per the Bylaws, for this year's election all Board Members are eligible to be elected to the office of Chair and Vice-Chair including current Chair Ponton and Vice-Chair Thompson because they have both served only one term.

City Manager Approval Date: 3/26/2015

Attachments: Resolution No. OSB 2015-03

RESOLUTION NO. OSB 2015-03

**A RESOLUTION OF THE OVERSIGHT BOARD FOR THE
SUCCESSOR AGENCY CITY OF ROHNERT PARK
AFFIRMING SELECTION OF OFFICERS**

WHEREAS, the Oversight Board for the Successor Agency City of Rohnert Park (the “Board”) organized itself pursuant to Chapter 4 (commencing with Section 34179) of Part 1.85 of Division 24 of the Health and Safety Code;

WHEREAS, at the Board’s initial meeting on April 11, 2012, the Board members were sworn in as public officials, and by a majority vote of the Board, Shirlee Zane was elected Chair and Jake Mackenzie elected Vice Chair of the Board;

WHEREAS, on June 22, 2012, the Board adopted Bylaws for the Oversight Board for the Successor Agency City of Rohnert Park which established that, at each annual meeting, the Chair and Vice Chair shall be elected from among the members of the Board;

WHEREAS, an annual meeting of the Board was held on April 10, 2013, and Shirlee Zane was elected Chair and Jake Mackenzie was elected Vice Chair by a majority vote of the Board to serve their second term;

WHEREAS, an annual meeting of the Board was held on April 9, 2014; Marilyn Ponton and Michael Thompson were elected as Chair and Vice Chair, respectively, by a majority vote of the Board; and

WHEREAS, an annual meeting of the Oversight Board was held on April 8, 2015, and the Chair and Vice Chair of the Oversight Board were elected.

NOW, THEREFORE, THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY CITY OF ROHNERT PARK DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The officers of the Board, elected in accordance with the Bylaws, are as follows:

Chair: _____

Vice Chair: _____

Section 2. This Resolution shall be effective the next regularly scheduled or special meeting.

DULY AND REGULARLY ADOPTED this 8th day of April, 2015.

ATTEST:

**OVERSIGHT BOARD FOR THE SUCCESSOR
AGENCY CITY OF ROHNERT PARK**

Eydie Tacata, Clerk of the Board

Michael Thompson, Vice Chair

Cerreta: _____ Jolley: _____ Mackenzie: _____ Masterson: _____ Zane: _____ Thompson: _____ Ponton: _____

AYES: () NOES: () ABSENT: () ABSTAIN: ()