



Mission Statement

"We Care for Our Residents by Working Together to Build a Better Community for Today and Tomorrow."

**CITY OF ROHNERT PARK
CITY COUNCIL AGENDA REPORT**

Meeting Date: April 12, 2016
Department: Administration
Submitted By: Darrin Jenkins, City Manager
Prepared By: Bryce Atkins, Senior Analyst
Agenda Title: **Graton Mitigation Program Budgets 2015-2016 Mid-Year Update**

RECOMMENDED ACTION

This is an informational item.

BACKGROUND

A Memorandum of Understanding (MOU) between the Federated Indians of Graton Rancheria (Tribe) and the City of Rohnert Park (City) was created and entered into to mitigate the impacts of the Casino on our community. In this MOU, provisions are made for payments to the City by the Tribe to mitigate potential impacts of the casino's presence adjacent to the City.

This year's Graton Mitigation Program Budgets exist in three budgets. The Casino Mitigation Special Enforcement Activities Program ("SEA"); the Casino Mitigation Recurring Contributions ("Recurring"), which consists of the 5 recurring payments made to the City by the MOU; and the Casino Mitigation Non-Recurring Contributions ("Non-Recurring") which consist of set amounts and timing of payments which end after a particular amount is paid. The attached financial report is for the 2015-2016 Fiscal Year, showing expenditures through December of 2015.

ANALYSIS

SEA

The SEA program budget is a General Fund program budget, but is reimbursed and funded by the Law Enforcement and Public Services Recurring Contribution special revenue funds. The budget is to cover the costs of the Casino mitigation traffic enforcement unit, as well as the newly established Community Oriented Problem Solving ("COPS") Unit. The SEA expenditures are budgeted at approximately \$766,000 at mid-year with \$698,000 being reimbursed, and the remaining \$67,500 being paid from a transfer in the same amount from the City Vehicle Contribution special revenue fund (part of the Non-Recurring budget).

The expenditures are lower in the mid-year than budgeted, as a result of the COPS Unit staffing not being dedicated in the SEA budget through December. In the section below regarding the Recurring budget, there is a reimbursement to the Public Safety General Fund budget for the costs of the officers that are still being paid from the General Fund. As of December 31st, the \$67,500 expense and payment for the vehicles has not been made, as the vehicles have not been received. Expenses mid-year total \$194,795 and are comprised primarily of salaries and benefits.

Recurring

The Recurring contributions (Law Enforcement, Problem Gambling, Waterway, Public Services, and Supplemental recurring contributions) are budgeted to receive at mid-year \$4.1 million, of which \$4.9 million was received as of December 31st.

Expenditures for the same period total \$826,451 of the \$3.7 million budgeted at mid-year. The majority of these expenditures include:

- \$107,991 for salaries and benefits
- \$543,262 in operating expenses, primarily reimbursements for the SEA and COPS unit costs
- \$171,720 in contractual and legal services

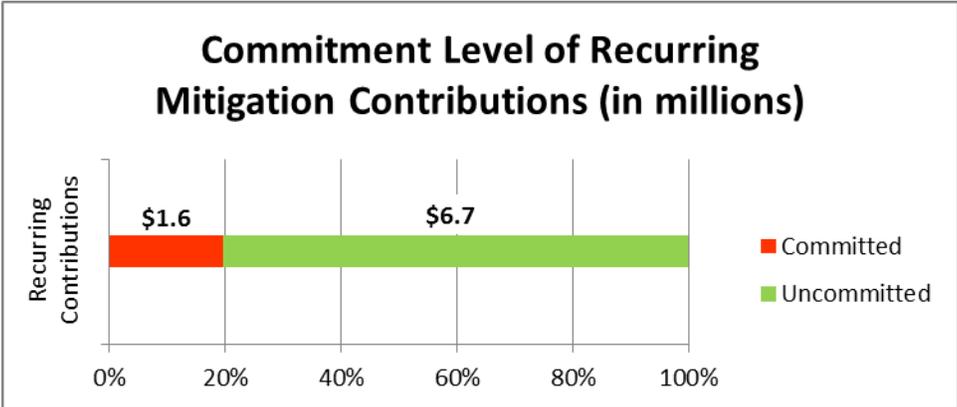
The largest planned expenditure, a \$5 million lost revenue repayment, will be occurring in the 3rd quarter.

Non-Recurring

The Non-Recurring contributions (City Vehicles and Public Safety Building contributions) are budgeted to receive \$1.1 million at mid-year, and the City has received \$1.1 million in the same period. The City has made a one-time transfer of \$200,000 to fund a portion of the planning and engineering study for the Westside Public Safety Building. Expenditures at mid-year are budgeted at \$167,500. The remaining budgeted expenditure item this year is a \$135,000 transfer which is for public safety vehicles in the SEA program budget, which will be made when the vehicles are delivered.

Committed Funds

At the February 23rd, 2016 Council meeting, Council requested updates with future actions about the amount of committed funds, and the fiscal impact that the action may create as far as committed funds. Staff has identified personnel as ongoing commitments, as other contract services may be modified or cancelled. \$1.6 million (19.7%) of the \$8.3 million budgeted this fiscal year is committed to ongoing personnel costs and the remaining \$6.7 million this fiscal year is not committed to ongoing costs. Below is a graphical representation of the commitment level of casino mitigation recurring contributions.



OPTIONS CONSIDERED

Not applicable.

STRATEGIC PLAN ALIGNMENT

This report meets the following values of the City's 2016-2018 Strategic Plan:

- Values:
 - Fiscal Responsibility: Transparent in disclosing financial transactions and their implications
 - Communication: Open, honest, clear, and respectful communication with the public and within the City organization.

FISCAL IMPACT/FUNDING SOURCE

Not applicable.

Department Head Approval Date: N/A

City Manager Approval Date: 3/16/2016

City Attorney Approval Date: N/A

Finance Director Approval Date: 3/7/2016

Attachments (*list in packet assembly order*):

1. Special Enforcement Activities Program Budget Mid-Year Update
2. Recurring Contributions Program Budget Mid-Year Update
3. Non-Recurring Contributions Program Budget Mid-Year Update

Casino Mitigation Special Enforcement Activities Program

Mid-Year Update

	6 MONTHS OF ADOPTED BUDGET	2015-16 Mid-Year Actuals	% Received/ Used
<u>SOURCES</u>			
Transfers In	\$ 67,500	\$ -	0%
TOTAL SOURCES	\$ 67,500	\$ -	0%
<u>EXPENDITURES</u>			
Salaries and Benefits	\$ 575,812	\$ 184,326	32%
Operational Expense	105,329	\$ 3,249	3%
Contractual/Professional Svc	1,250	\$ -	0%
Information Technology	6,957	\$ 6,957	100%
Vehicle Expenses	1,500	\$ 262	17%
Facilities	2,211	\$ -	0%
Capital Outlay	67,500	\$ -	0%
Reimbursement	(698,531)	\$ (194,795)	28%
Transfer Out	5,472	\$ -	0%
TOTAL EXPENDITURES	\$ 67,500	\$ -	0%
	-		
Net Increase/(Decrease)	-	\$ -	-

Casino Mitigation Recurring Contributions

Mid-Year Update

	6 MONTHS OF ADOPTED BUDGET	2015-16 MID YEAR ACTUAL	% RECEIVED /USED
<u>SOURCES</u>			
Intergovernmental	\$ -	\$ -	\$ -
Interest & Rentals	-	-	-
Donations & Miscellaneous	4,165,112	4,901,991	118%
TOTAL SOURCES	\$ 4,165,112	\$ 4,901,991	118%
<u>EXPENDITURES</u>			
Salaries and Benefits	\$ 159,563	\$ 107,991	68%
Operational Expense	849,469	543,262	64%
Contractual/Professional Svc	180,224	171,720	95%
Information Technology	3,479	3,479	100%
Facilities	6,111	-	0%
Utilities	-	-	0%
Transfer Out	2,500,000	-	0%
TOTAL EXPENDITURES	\$ 3,698,845	\$ 826,451	22%
Net Increase/(Decrease)	\$ 466,267	\$ 4,075,540	874%

Casino Mitigation Non-Recurring Contributions

Mid-Year Update

	6 MONTHS OF ADOPTED BUDGET	2015-16 MID-YEAR ACTUALS	% RECEIVED /USED
<u>SOURCES</u>			
Donations and Miscellaneous	\$ 1,142,500	\$ 1,142,500	100%
TOTAL SOURCES	\$ 1,142,500	\$ 1,142,500	100%
<u>EXPENDITURES</u>			
Transfer Out	\$ 167,500	\$ 200,000	119%
TOTAL EXPENDITURES	\$ 167,500	\$ 200,000	119%
Net Increase/(Decrease)	\$ 975,000	\$ 942,500	97%